

Message: RE: A2A Monthly Report Question & March Invoice

✉ RE: A2A Monthly Report Question & March Invoice

From Kraft, Emily **Date** Thursday, March 9, 2017 12:36 PM
To 'Angel McDonald'
Cc

Hi Angel –

The invoice looks great. Thanks for getting that to me. And yes, please do the “Monthly Form” in the database for each client who received services during February. Once you have completed it for each client, you can discharge any client who is no longer in the program.

If you have any other questions, please let me know!

Emily Kraft

*Alternatives to Abortion Program Manager
Truman Building, Room 430
Jefferson City, MO 65102
Phone: (573) 522-0003*

From: Angel McDonald [mailto:programdirector@mothersrefuge.org]
Sent: Thursday, March 09, 2017 12:32 PM
To: Kraft, Emily
Subject: A2A Monthly Report Question & March Invoice

Hi Emily,

Sorry to keep bugging you, but I want to make sure I do this correctly. So, for the monthly report we are to submit. Is that the "Monthly Client Form" under Clients? And then do I submit one for each client during that received services during the previous month?

After I do this, should I discharge [REDACTED] and any others that have left our program?

Also, I am attaching the invoice for this month. Please let me know if I need to change anything.

Thanks for your help!

--

Angel McDonald
Program Director

Mother's Refuge

816.353.8070

www.MothersRefuge.org

"Do more than is required. What is the distance between someone who achieves their goals consistently and those who spend their lives and careers merely following? The extra mile."
- Gary Ryan Blair